MEETING ABOUT WOMEN'S CENTRE FOR BRAMPTON-BRAMALEA
at 1:00 p.m., February 27, 1975

Present: M.Paxton, B. Beeley, M.Peart, S. Bannister, C. Humphrey, E. Passmore, R. Reilly, A.Redfern Lorne McGregor and Sandy Stieveler(TorontoYWCA)

The first part of the meeting was devoted to a discussion of what a women's centre might do. The major areas covered were:

- information and counselling - referrals to sympathetic doctors or therapists
  - birth control and abortion
  - legal questions
  - daycare
  - employment
  - women's publications (library and/or book store)

- programmes - consciousmess - raising groups
  - special groups - women at home, working women, high school women, etc.

- liaison and support - news letter to encourage contact between women and existing women's groups
- support for groups working with women and women's issues.

In the second part of the meeting the group considered what was necessary to set up a women's centre. Sandy described some of the experiences she had had with Women's Place in Toronto. She suggested that we think about setting up a board for the centre, about the stracture of the group, and about sources of funds. It was generally agreed that full-time staff are needed. Sandy said that Women's Place had paid salaries from government grants and operating expenses from private donations. It was decided that Mary Paxton would draw up a tentative budget and that Beth Beeley would work on structures for the next meeting.

MEETING RE: BRAMPTON WOMEN'S CENTRE AT CHINGUACOUSY LIBRARY ON APRIL 11, 1975

ATTENDING: B. Beeley, J. Rogers, C. Humphrey, E. Passamore, A. Redfearn, R. Reilly, S. Bannister, A. Phillips, M. Paxton

The discussion was maidy about fund raising and location. Our temporary mailing address would be Chinguacousy Branch Library.

FUND RAISING:

- possible endorsation from agencies and industries and financial support
- we decided to split into three groups re fund raising
    1. mailing list
    2. personally discuss the proposed centre with agencies and politicians
    3. construct a letter-request for financial support (and or) endorsation and outline the purpose of the centre

We also discussed the possibility of applying for a tax number and decided to open a bank account in the near future.

General Meeting of
Brampton Women's Centre Steering Committee

April 25, 1975

Present: Rica Handke (Birth Control Information Service), Julie White (Ministry of Community and Social Services), Carol Humphrey (Community Information Service, Brampton Public Library), Mary Paxton, Rosalind Reilly, and Beth Beeley (N. O. R. M.), Janet Rogers (Peel Day Care Action Project), Marjorie Peart (University Womens Club), Donna Lee (Humber College Women's Centre), Anne Redfearn (Brampton Guardian), and Ann Phillips (Housewives' Drop-In, Canadian Housewives Register, et al).

Regrets: Shelagh Wilkinson (Sheridan College Centre for Women), Ellen Passmore (Peel Family Services).

1. Minutes of previous meeting accepted as circulated.

2. Agenda amended and C. Humphrey accepted to chair meeting.

3. Reports:

   A. from C. Humphrey:
   - Contacted Nancy Lewand (Secretary of State Dept.) to let her know we are presently working on community support and will apply for Federal funding when we have some idea of what kind of voluntary assistance will be available. Nancy said she was impressed with our approach and she will keep us in mind when allocating her budget.
   - Asked Shelagh Wilkinson for a letter of support for the Women's Centre, and that Shelagh had said she would give us one if we would endorse her proposal for a provincial resource centre. All agreed that we supported her idea anyway, so would be glad to do so. It was not decided who would proceed with this.

-Draft of letter to industries, organizations, and individuals was circulated and approved. M. Peart suggested that the local secondary schools be approached to see if they would type these for us in their business practices courses. The students also may be willing to design a letterhead. Mary Paxton will look into this.
-Copies of brief were distributed. Better-looking Gestetner-ed copies will be done by B. P. L. Carol Humphrey will have these for the scrutiny of the public by next week.

B. from Beth Beeley and Mary Paxton:
-read list of individuals to contact in person to make community readers aware of what we are doing, and ask for support. It was suggested that each of the organizations the Steering Committee represents should be ask to pledge their support on paper.
-A bank account has been started at Bramalea City Centre Branch of Bank of Nova Scotia. Mary and Beth are signing officers. Balance now is $7.
-Gord Martin, from Bramalea City Centre has offered office space to be shared with Cancer Society for approximately $150/month. Mary and Beth will have a look at it.

C. from Janet Rogers and Rosalind Reilly:
-A list of industries, agencies, and some community organizations has been compiled. This will be used for our letters requesting support. It was felt that it would be best to send these to particular individuals, rather than just to company, or group names, so Rosalind has been calling many organizations to find out who to send them to. All Steering Committee members are asked to let Janet and Rosalind know of anyone who should be on the list.

4. Tasks to be done:

C. Humphrey suggested we write letter to editor of Guardian, thanking him for article in March. She will write letter but J. Rogers will sign, so that C. H.'s name won't be the only one associated with the Centre. As soon as the letters are typed, and the mailing list is complete, Mary, Janet, and Rosalind will call together all of us and we will have a work party to address envelopes, etc. Julie White can probably help with mailing costs for letters.

5. New Business:

Julie White said she was aware that many women on Family Benefits could use the services of a Women's Centre, and that we should keep in mind services which would meet their needs. Also, there are women living in Caledon who would like to involve themselves in a Women's Centre. Would we involve them? It was generally agreed that, although we said we would focus on Brampton, we would certainly work with women from any nearby area.

6. Humber Women's Centre:

Donna Lee described their programs, especially those which might be of interest to Brampton women. Donna emphasized that Humber staff are available to give programs in libraries or Women's Centres, if there is a demand. Like Sheridan, Humber's centre deals frequently with women at home more than students. Present staff is four, but cutbacks are expected.

Donna also described the "Women in the Work Force" conference to be held at Humber, May 3rd and 4th.

7. Birth Control Information Centre:

Rica has received her O. F. Y. grant for 5 people to work from May 15 to the end of August. They will provide birth control and V. D. information and referral and unplanned pregnancy counselling.

After the summer, it is hoped that this service could continue as a program of the Women's Centre.

8. Housewives' Drop-In:

Ann Phillips reported that she is in the process of developing an operating policy, for the approval of Parks and Rec., so that they will provide the Avondale Centre at no cost. Her committee meets next Monday.

9. May 10 March:

Mary Paxton suggested we think about attending as a group. Janet offered a ride to anyone who needs it.

** Next meeting changed to May 7, 7:30 p.m. at Mary Paxton's house -- 10 Drake Blvd., Bramalea.

This will be a work meeting to address letters and envelopes.

June 10, 1975

MINUTES FROM WOMEN'S CENTRE MEETING: MAY 29, 1975

PRESENT: Anne Phillips, Janet Rogers, Anne Redfearn, Ellen Passmore, Mary Paxton, Beth Beeley, Kris Waasten, Marjorie Peart, Jill Coleman, Judith Cooke.

ABSENT: Carol Humphrey, Julie White, Sally Banister.

1. Minutes of previous meeting accepted as circulated.

2. Janet Rogers presented agenda and chaired meeting.

3. Reports:

A. Jill Coleman discussed the new Birth Control Clinic.

B. Anne Phillips gave a report on the present state of the Bee-hive Drop-in: it will be on Wednesday afternoons through the summer, will probably have a hand-craft focus and they are presently looking at fund-raising and membership. She expressed the need for more woman-power to help it get off the ground.

C. Janet reported that there were five letters of endorsement sent in response to the appeal letters sent out.

D. Janet reported that she went to see Nancy Lewand ~~Lechan~~ and that we could be fairly well-assured of $5,000. She reported that she had revised our budget by putting in a part-time secretary and getting one person with both administrative and counselling skills. The committee gave their approval of these and other necessary future charges in the original budget. Also re: funding we discussed the possibility of applying for an LIP grant in September.

E. Kris Waasten discussed her need for a community worker to lead a group of women connected to Project 50 of the Social Services Dept. It was suggested that she get in touch with the new women's group in Mississauga and Mary Paxton agreed to go to a meeting to help Kris determine the needed focus for the group.

This brought up a discussion of the possibility of participating in community services even before the centre is officially open in September. Mary felt this would be a valuable resource function.

F. Summer Programs:

a. Membership dues and the possibility of a drive for funding were discussed. Possibilities of membership cards, more letters soliciting donations and each of us soliciting donations from peers and co-workers were discussed. Janet felt we should each invest some capital. Anne suggested a booth at the Nitty Gritty Carnival this summer to solicit money and spread the information about the women's centre.

...../2

G. Need for two foci were discussed for future meetings: funding and programming. It was suggested that sub-committees around these areas be formed.

Next Meeting:

Next meeting will be June 25, 1975 at 7:30 P.M. ~~in Meeting Room #1 in Chinguacousy Library.~~ on the second floor of Central Services Library, 65 Queen St. E., Brampton. (Parking at rear.)

Minutes of General Meeting of

Brampton Women's Centre Steering Committee, June 25, 1975

PRESENT: B. Beeley, J. Rogers, R. Handke, C. Humphrey
Meeting was chaired by B. Beeley

1. Agenda and minutes of previous meeting were approved as distributed.

2. Reports:

   A. Grant applications: both applications to federal and provincial governments have been completed by J. Rogers and mailed - also sent were copies of brief, letters of support, and newspaper articles.

   B. Constitution and charter: work has been started by J. Rogers and C. Humphrey - (Completed portion was circulated to those present) - work done so far is in accordance with the Companies Act, Province of Ontario.
   - will apply for charter as non-profit group (federal) as soon as we have provincial incorporation.

   C. Alderperson Ellen Mitchell was to have spoken to various other politicians about our Centre, and look into existing available space in city-owned buildings - she reports no space available and suggests we pursue idea of City Centre.

   D. Letters and responses: two more letters of support received: Distress Line and University Women's Club.

   E. Letters to politicians: Janet wrote covering letter - these plus original letter will be sent to local councillors, M.P., M.P.P.

3. Task Groups:

   A. Beth distributed an outline of proposed task groups (see enclosure). It was suggested that each member sit on one task group, but will probably be involved in carrying out the work of any group; also, as a member of general membership, will have final say on policies.
   - C. Humphrey volunteered for Program Committee, J. Rogers and B. Beeley for Finance and Publicity, R. Reilly offered (through Beth) to work on Resources. Members are asked to look at the proposed task groups and be ready to discuss and volunteer for one next meeting.

   B. Beehive: A. Phillips has suggested she will concentrate her efforts on the Beehive for the time being. It was decided by all attending that we concentrate ours on the Women's Centre. Beth and Mary, who have been our delegates to the Beehive committee will no longer involve themselves actively in that group, but

will remain members. Although the Beehive will no longer be considered a responsibility of ours, we will continue to encourage others to become involved in it. Janet will write a formal letter of support, to be used by them in any future grant applications, if they wish. Perhaps later when we are both more established, we will find other ways to assist.

4. New Business:

   A. Learning the Birth Control Centre's business for the fall:
      Beth will arrange with Risa re training volunteers by B.C.C. staff.

   B. Agreed to follow up original contacts with program co-ordinator of "Y" and with members of Elizabeth Fry Society.

5. Next Meeting:

   Wednesday, August 6 at 1:30 p.m. at Beth's house:
   26 Drake Blvd. (near Torbram Rd.)
   Bramalea, Ont.
   Tel: 451-6503

   Chairperson will be C. Humphrey
   Co-chairperson will be B. Beeley

   Agenda items to be called in to Carol at least one week before meeting.

MINUTES OF THE GENERAL MEETING - BRAMPTON WOMEN'S CENTRE STEERING COMMITTEE - AUGUST 6, 1975
1:30 P.M.

Present: J. Rogers, M. Paxton, M. Poulin, C. Humphrey, B. Beeley

1. Agenda: Minutes of previous meeting approved.

2. Reports: Grants: 1. Carol was informed through Ross Milne's office that we received the Secretary of State grant for $5,000.00.

2. We have not heard from the Ontario Department of Labour.

Constitution: Carol and Janet have finished the constitution and copies will be sent along with the minutes. Members will be asked to comment on the constitution at the next general meeting.

Birth Control: Janet and Beth will meet with R. Handke in order to become familiar with how the Centre operates, so that in September, the Women's Centre can continue with the birth control program.

3. Future Tasks: 1. Location: Mary will be in touch with the Board of Trade to inquire re subletting space, approximately 300 square feet in Bramalea City Centre. It was felt that some frontage on the Mall would be necessary.

2. Staff: Beth has agreed to work on staff at the Centre on a part-time basis in the afternoon when the Centre opens in September.

3. Task groups: Carol and Mary have re affirmed their interest in working on programming. Janet and Beth are focusing on finance, publicity and birth control. Marcia and Rosalind have offered to compile data, contact agencies and groups, etc. for our resource area.

4. Newsletter: It was suggested that a Newsletter be started immediately upon the opening of the Centre; the letter to contain information re the Centre's functions, activities, and an invitation to an open house at the Centre.

5. Poster: A letter of protest (written collectively) was sent to the Parks and Recreation department re the content of one of their programs for 11 to 15 year old girls and the subsequent stereotyping of young girls. It was suggested that young men may also be included in domestic and personal grooming courses.

6. Beehive: Janet has sent a letter of support to the Beehive (coffee shop).

4. Other Business: 1. L.I.P. - All L.I.P. grants are to be in by September 12, 1975. Janet and Beth have agreed to work on the grant application.

2. Board of Directors: Re the constitution and requirements for incorporation, a suggested list of (S) Board members from the community was offered. Members have volunteered to call the following to see if they would be interested in serving on our Board -

1. Pat Laine
2. Ellen Mitchell (Alderperson)
3. Mrs. Ruan
4. Margery Amos
5. Rosemary Miller

5. Other Suggestions: 1. That we should write to Bonnie Kreps, (Chatelaine magazine) re the opening of the Brampton Women's Centre.

2. Contact newspapers re opening.
3. Collect endorsements for L.I.P. grant.

6. Next meeting - Tuesday, August 19th, 1975, 7:30 P.M.,
Marcia Poulin's house, 358 Balmoral Drive,

telephone - 457-6676

Chairperson - B. Beeley
Co-Chairperson - M. Paxton

MINUTES OF MEETING

Brampton Women's Centre
September 3, 1975
23 Core
Brampton, Ont.

Present: Sharon Marshall, Julie White, Janet Walker, Linda Ritchie, Carol Humphrey, Beth Beeley, Mary Paxton, Karen Hood, Marsha Paulin, Rosalind Reilly, Fern Glacier

CONSTITUTION:
There will be two boards. A Board of Directors consisting of three members of the Women's Centre.

Karen Hood
Mary Paxton
Beth Beeley

There will be an Advisory Board (Consultant Committee) consisting of active women in the community - ex. doctors, lawyers, and counsellors. Karen and Carol will write a letter to send to list of persons chosen and will follow up with a personal call.

GRANTS:
L.I.P. - Application has been written and will be sent by Carol. The overall total is $32,159.80. There will be seven persons envolved for wages.

LOCATION:
Carol will be hearing by the end of the week if the space at Brampton Mall is available to us. Rent is between $250.00 to $300.00 a month. Won't rule out space at City Centre until space at Mall is approved.

BIRTH CONTROL CENTRE:
Beth and Janet have written a letter to send to the various doctors in the community. Not much further can be done with B.C.C. until we have a location.
It was suggested that questionnaire should be sent to doctors who who did not respond previously.

FUTURE TASKS:
Mary will get in touch with Irene Biggs ZONTA Club.

Karen and Linda will help Beth with the budget while Janet is on vacation.

Marsha will speak to Sorority Club re Women's Centre on Sept. 8th

Mary and Rosalind are hoping to attend a C.R. meeting at Times Change on Sept. 9th. If unable to attend will contact for minutes of that meeting.

Fern is on the decorating committee and will try to obtain office furniture for centre.

OTHER BUSINESS:
University Women's Club will report Sept. 8th to executive club about Women's Centre and also wants to keep involved in Centre.

Janet received a letter from Diane Suiter suggesting that we should be registered with The United Appeal and that we should affiliate ourselves with an established agency.

Next Meeting:

Thusday, September 11th, 1975 7:30 P.M.
Carol Humphrey's Home
Sand Hill on Airport Rd.

Chairperson - R. Reilly
Co- Chairperson - L Ritchie

AGENDA for Brampton Women's Centre Steering Committee on Sept. 11th at 7:30

1. Committee will break up into individual Tasks Groups for the first hour and will report.
2. Minutes of previous meeting.
3. Location - City Centre or Brampton Mall.
4. New Suggestions.

MINUTES OF THE MEETING
HELD ON SEPTEMBER 11, 1975
BY THE BRAMPTON WOMENS CENTRE STEERING COMMITTEE

-Task groups broke up in order to get down to basics. Formulations made are as follows:

PROGRAM

Library location discussed. No answer yet, but hope for one on Wednesday. There is a strong possibility that the Library will provide us with Librarians for Story Times as well as books and other resource material. This holds true even if we do not get the library location at Brampton Mall.

Four initial programs should be set up upon opening:
Birth Control
Consiousness Raising
Aid to New Mothers - Terry to go ahead and put things together. Our group will help her out, and we hope to start this program immediately upon opening.
Resource Material - It was felt that a list must be made up of all programs available for women in the Brampton area before the actual opening date.

Rogers TV offered time each week. It was decided that this should be put off until we are better organized.

The possibility of helping someone start up a children's clothing exchange wad discussed, and it was felt that this could come later, and if so it should be outside of the BWC location.

RESEARCH

Rosilyn is going to send letters to get other newsletters, etc. from different groups. The minimal fee charged for these newsletters is well worth spending in order to get a wider view of the happenings in our area.

Rosilyn will get information on the program list from the Chinguacousy Library.

FINANCE

Re: Membership. What the benefit that was to be acheived by being a member was discussed, and it was felt that by being a member, you had - the right to vote at BWC
- your name put on the newsletter mailing list
- the right to programs.

We were reminded that the BWC still had the right to waive fees if it was necessary in any particular case. You do not have to be a member to get information or to get to come to any one-night programs - e.g.- films, etc.

Re: Membership Cards. It was decided that receipts would be given out until we had the cards made out.

OTHER

It was suggested that as soon as we have a location we:
-inform as many people as we know by telephone, asking them to join
-send letters to doctors re Birth Control question again.

MARSHA & THE SORORITY (Beta Sigma Fi)

Last week Marsha spoke to many women at this sorority. As a great spokeswoman, she got their enthusiasm up, and it was felt that they would pass the word on. Way to go Marsha!

UNIVERSITY WOMENS CLUB

Carol did not make it to the meeting. And she felt that there was no real need to contact them until we had a location, but that we do have their support.

MARILY & IRENE BIGGS

After talking to Irene Biggs, Marilyn felt that we would likely be funded by that organization, but that they would require a formal letter of request. We decided to wait until we have a location.

OFFICE FURNITURE

It was decided that once we have a location, we will send a list of our specific needs to all of our supporters and hope for the best. Also the possibility of people "temporarily" donating furniture that they weren't presently using was discussed, and it is hoped that people will do this. Fern will phone about furniture this

SARA LEE

Fern mentioned that Sara Lee will sometimes donate large cakes for special meetings, openings, etc. It was decided that Fern was not responsible for having to get us some cakes.

SEPTEMBER 16th

At 8:00 P.M. there will be a meeting at Times Change on C.R.
They would like some of us there, and it was felt that any members interested could show up, rather than us all nominated Beth for the job.
They will be putting together a new kit.
They would like information on our opening.

$5,000

Beth will investigate the possibility of a short term savings account for a least a small part of our large bank account so that we may get SOME INTEREST.

BEEHIVE COFFEE SHOP

September 24th at 1:30 P.M. is the opening
at Avondale Recreation Centre
They would like someone to go and speak. All are welcome.

PREVIOUS MINUTES

These were not received by all due to the short time span since the last meeting.

ELIZABETH FRY SOCIETY

They are interested, and would like to work together with us on certain things. Marg Trupp is the President.

APPEAL OF REFORM OF ABORTION LAWS

There will be a march on September 20th.
All interested are to call 961-1507

LETTERS

Should send letter to the Chinguacousy School thanking them for typing our letters to the Advisory Committee. It was decided that this too would wait until we have a location, as would all our thank you letters

ADVISORY COMMITTEE

Letters are being sent to the following ladies asking them to give of themselves by being our much honoured, no power Community Consultants:

yes Julie White ✓
yes Diane Soutar
Ellen Mitchell
yes Judith Ruan ✓
~~Mary White~~
yes Dr. Mary Hall ✓
Dr. Patricia Butterworth
Ruth Bentley — approach in new year
Kris Wadsten
yes Peggy McLean ✓
yes Marianne Farkes
yes Dale Perrin
Shelagh Wilkinson
yes Donna Lee ✓
yes ~~Irene~~ Biggs
yes Jean Steinberg ✓
yes Marg Trupp
Have I Missed Anyone?
Steinberg ✓

LADIES TAKE A BREAK

At the Y - Wednesday mornings.
They want someone to come and talk on our group
Poor Beth gets roped in again.

NEXT MEETING

Carol will let us know by phone when the next meeting date will be, as we are waiting for an answer on our new location (HOPE, HOPE).
IF we must meet in a members home, Rosilyn has offered us hers for
September 25th
7:30 P.M.
47 Gladstone Square

Because the location of the Women's Centre has not been determined, meeting is tentative. Please wait for telephone call.

- Women's books: on loan?

- general inform. → - vertical file
  - quick info

- Women's kit:

- film: Challenge for Change → projectionist

- Mother program along ⅈ Story hour

- video equip
- port'a pack (Camera)

On borrow:
Gestetner machine.

decentralize

- search for potential

BRAMPTON WOMEN'S CENTRE STEERING COMMITTEE

Meeting, September 25th, 1975

1. Minutes accepted as usual.

2. Constitution

Changes to be dealt with at next meeting when group is larger.

3. Location

We can have space now and move in as soon as possible. Formal letter of agreement to terms of proposal. Sub-lease has to be approved by property manager of Mall. Library still responsible for the lease. Board has approved B.W.C. Liability to be covered by Library - perhaps insurance on our own contents. Beth to reply to Letter of Agreement.
Address: ? identified in letter to Beth.
$125.00 rental doubled if L.I.P. grant
Telephone - $20.75 - 1 line
55.80 - 2 lines, 2 phones

Meeting Monday evening at B.W.C. at 7:00 P.M.

4. Fern sent letter to Ontario Government - Ministry of Government Services requesting office furniture, sofa donated and to be delivered. Loan list to be made by Beth of furniture.

5. Times change to send info on C.R. groups.

6. $4,000 in savings account - Nova Scotia - but should be transferred to Royal at Mall. $1,000 in current account.

7. Monies: Carol Humphrey has received a $400 grant from Margaret Birch, Ontario Government.

8. Correspondence: Carol Humphrey received a letter from Laura Sinden of Bramalea who wishes to pass over to us a child care register of sitters. We are gratefully declining this offer at the moment.

9. Memberships: It was decided that the membership fee would be $3.00 annually. This fee would essentially entitle a member to receive the Centre's newsletter and any other publicity, and to become a voting member if she fulfills the other requirements.

It was suggested that a soft sell approach to memberships would be our best bet. This means getting women into the Centre for programs or information or conversation or whatever, and then hitting them with a membership. It should be handled in a positive manner, accentuating the benefits of membership and playing down the idea of 'support'.

Next meeting - Brampton Women's Centre
The Brampton Mall
Monday, September 29th, 1975
7:00 P.M.

Brampton Women's Centre Steering Committee

General Meeting, September 29, 1975, 7:30 p.m.,
at the Women's Centre!

F. Glazier, Chairperson C. Humphrey, Co-Chairperson

1. No minutes from previous meeting were yet available.

2. Date for opening:

- will be Wednesday, October 29, 1975 from 7:00-9:00 p.m. (will close Friday, Halloween)
- will feature representatives and information from various resources available to women in Brampton - will try to include all those on our resource list - Marsha will call
- will also try to get a woman entertainer - Marsha will look into getting woman who sang at York
- Library suggested slides flashing on one wall - they have equipment
- fruit punch, coffee, and cake will be served - Marsha will make the punch - Shirley will be in charge of food
- official hours are 7:00 - 9:00 p.m., but we will ask participants to be there at 6:00 p.m. and the telephone will be covered from 1:00 - 9:00 p.m. - Beth will be on 1:00 - 3:30, Carol 3:30 - 6:00, Fern 6:00 - 9:00

3. Volunteers

- getting volunteers: we will encourage our friends, and register with the Volunteer Centre - University Women's Club will probably have several members who will volunteer - Carol, Marsha, Julie, and Fern all said they would commit at least 4 hours a week to working in the Centre. Beth will work afternoons most days - Janet will also probably do at least ½ day each week.
  Training volunteers: before opening, volunteers will be given basic instruction on handling inquiries, and on main resources for women in this area - this will be followed by on-the-job training, and a series of speakers from various agencies after two or three months.
- Carol will arrange preliminary session and will ask Marianne Farkas and Sandy Wilson (BOLTON CONTACT CENTRE) (A. R. F.) if they will help set up.

4. From first day open, we will offer:

-information and referral
-Birth Control Information Service
-consciousness - raising start-up when requested
-resource material (pamphlets, brochures, books)

- Aid for New Mothers will be offered if there is a demand. Shirley will familiarize herself with the leadership position in case Terry moves in November. We still have not heard back from the public health nurses.

5. Hours:

- Centre hours will be Monday to Friday, 1:00 - 9:00 - to be reconsidered if we receive L. I. P. funding.

6. Log book:

- record of calls and drop-ins should be kept from the start. Later, we may wish to have a statistics sheet, - this would be based on calls recorded to date.

7. Julie will speak to University Women's Club, October 20, 1975 on what we have done so far, and our need for volunteers.

8. Beth, Carol, and an added consultant will draw up a definition of Beth's job for the next meeting.

9. Publicity:

We shall need newspaper publicity for opening, as well as posters and invitations - Anne Redfearn offered to help with press coverage and advice re press releases - Karen will draw up a notice for posting on bulletin boards, etc. and Julie will assist with running off - invitations should be sent to people who have helped us so far - our "permanent" brochures, as well as membership cards, should be available for opening day - Rosalind, Marsha, and Carol have been working on this and will send to printers as soon as possible.

10. Cleaning and decorating:

The library will do a thorough cleaning of the space - it will be necessary for us to do a follow-up cleaning once all the furniture that is sold has been moved - we expect to hear from the Ontario Government about surplus furniture within two weeks - Karen will check into the possibility of getting some paint donated (white and primary colours) - Judith Cooke will look into possibility of art students at Sheridan doing some graphics on walls and/or putting up some of their work for display.

11. Library liason:

Beth and Julie will meet with library staff to make arrangements about deposit collection, story hours, etc.

12. Telephone

Beth will arrange to have the telephone in (1 set, 1 line) as soon as possible, as we will need the number for our publicity.

13. Chart for scheduling volunteers will be made up for next meeting, so that we can put our names down for our weekly hours and figure out who else we need.

14. Beth will prepare short questionnaire for potential members and guests at open house, to find out what kinds of things they would like to see the Centre offer.

15. Donations needed:

furniture (office and leisure)
toys
stove or hot plate
file cabinet
carpets
typewriter and office equipment
pictures, plants, hangings

16. Judith reported that the federal Liberal party is having its country-wide policy conference in November - she is going as a delegate, and would be willing to put forward any policy proposals we might put forth - we agreed to think about an action committee taking this on.

BRAMPTON WOMEN'S CENTRE STEERING COMMITTEE

General Meeting
October 6, 1975
7:30 P.M.

C. Humphrey, Chairperson
No Co-Chairperson

Present: Karen Hood, Linda Ritchie, Beth Beeley, Ann Ward, Donna Rea

1. Minutes of the last 2 meetings will be adopted when available.

2. Constitution: - discussion deferred until we have more members at a meeting.

3. Job description for Co-Ordinator:

- Carol did draft after discussion with Beth and two of our consultants. Approval could not be given at this time because so few members present. However, as Beth needs guidelines to work with, she will use the draft job description for now and therefore have present guidelines as well as a basis for criticism when final adoption is on the agenda.

- Beth will start a policy manual right away, which will include policies, job descriptions, a list of members who have earned voting rights, etc. These will be added as the general committee passes them.

4. Programming of the Centre after opening:

- Reviewed what we will do from date of opening: 1) Information and referral; 2) Birth control information; 3) Consciousness - raising start up; 4) Loan of resource materials.

- Resources must be available and organized from the first day - Beth and Donna will go to the Community Information Service at the library and copy whatever information they feel is needed - to be done this week - Donna's main responsibility towards the opening is collecting and organizing this information; (it's a big job!)

- Aid for New Mothers: Terry feels unable to meet regularly with their co-ordinating group, as is required, so doubts she will start this group after all - the Public Health Unit has not been back in touch either - we will hold off on this.

-"Action Committee" as proposed last week will be discussed further after our open house.

5. Open House:

- Library offered to make a sign for our front window - also will give us a display, and videotapes and equipment to run continuously that night - books on display are not for loan, but Library will arrange a permanent deposit collection through Beth afterwards.

- Contacts with organizations for displays: no report.

- Brochures: no report - will want 500 copies.

- Flyers advertising opening: Karen presented her proposal, which was terrific.

- It will be given to Julie to run off 200 - some will be posted on bulletin boards and some will be mailed to those who have supported us - Carol gave Beth a list of names to be included in the mailing.

- Membership cards: Beth will order right away, since we now have our phone.

- Questionnaires: Beth will arrange with Linda to have the questionnaire run off 100.

- Telephone was installed today - number 453-3243.

- Refreshments: no report.

- Publicity: Has been submitted to Info-Peel - A. Redfearn will help write press release.

- Entertainment: Rita McNeil turned out to be too expensive - Doreen Bess was suggested as a local performer, but none of us have seen her, to be able to decide if her performance would be appropriate.

- It was decided to just let this ride and see if someone turns up.

- Ann Ward will serve as our official "greeter" at the door, ensuring that all guests are met, given a name tag and questionnaire, and shown into the centre of activity - Ann will take care of buying the name tags and felt pens.

- Cleaning, decorating and furnishing:
Karen Hood will be the person in charge of getting the Centre in shape- this does not mean that Karen does all the work; it means we have given her the responsibility of organizing and delegating what has to be done - please lend all the help you can.

6. Volunteers:

- Members are encouraged to bring friends who are committed to the women's movement, as we feel this is the best way to get committed volunteers.

- We are listed with the Volunteer Centre of Peel.

- Scheduling chart: Chart for scheduling volunteers was not ready for this meeting as requested, but Beth will make certain it is ready before volunteer training session.

- Training: Carol has arranged for a preliminary training session in three parts: a) Introduction and background explanation by Beth; b) Listening skills and telephone manner with Marianne Farkas; c) Community resources for women in Brampton - session will be held 1 - 3 P.M. on a day within a week before the open house.

7. Newsletter: To be started in November - will include minutes of monthly meetings.

Next meeting is Tuesday, October 14th, 7:00 P.M. at the Women's Centre. There will be a short business meeting, followed by a two-hour work session, cleaning and painting. It is imperative that all of us who are able, join in the work wholeheartedly on Tuesday and during the next several weeks. Karen will call with more information about what to bring. Please wear your grubbies.

BRAMPTON WOMEN'S CENTRE - STEERING COMMITTEE

Oct. 14/75 MINUTES: Julie White - Chair Person
Beth Beeley - Co-Chair Person

ATTENDING: Karen Hood, Julie White, Rosalind Reilly, Beth Beeley, Deanna Moxon, Judy Hackett, Deanna Ruple.

The first part of the evening was spent in painting our glorious and esteemed centre, a pure white!

At the meeting Julie raised the question of establishing certain criteria for our members - when speaking to other groups. All were in agreement with the following ---

1. that we speak to women's groups in the area (or as a resource to any area who wants to get started)
2. that any group or organization that is accustomed to paying it's guest speakers, should be willing to grant us the same consideration.
3. a group should involve 12 or more people
4. that as many members as possible be involved in speaking so that skills in this area be improved

-- Karen Hood volunteered to speak at the P.C.S. luncheon in November
-- Julie also suggested that we work on the philosophy of our organization since many questions in this area have and will be raised
-- Since there is no furniture available from the government at this time - Rosalind agreed to phone local churches and Y.W.C.A. to see about the possibility of the loan of chairs
-- Deanna Ruple will look after Sara Lee - cookies & coffee for the opening. Shirley Campbell can no longer be involved with our group
-- Julie will edit the press releases

The next meeting will be on Monday, Oct. 20th at 7:00 P.M.. We will paint as well as hold another meeting.

BRAMPTON WOMEN'S CENTRE Oct. 27/'75

AGENDA

Co-Chairpersons

1. Minutes of last meeting

2. Agenda

3. Reports:
   - (A) Program for Nov. 5
   - (B) Pay for co-ordinator
   - (C) Community consultants
   - (D) Volunteer training session
   - (E) Volunteer scheduling

4. Open house
   - (A) Who does what Wed. night
   - (B) "Greeter" (name tags)
   - (C) Membership sales.
   - (D) Refreshments
   - (E) Tables + displays
   - (F) Publicity
   - (G) Questionnaires
   - (H) Party

5. UNICEF proposal

6. Jobs to be done tonight

7. Next meeting + co-chairpersons

MINUTES

BRAMPTON WOMEN'S CENTRE
November 11, 1975

Present: K. Hood, C. Humphrey, B. Beeley, D. Doxon, L. Hilts, M. Read, C. Spreggett, J. Walsh, J. White, C. Nowak, L. Thurston, J. Rogers, G. Profit, C. MacDonald, L. Haugh.

Chairperson: K. Hood
Co-Chairperson: J. White

1. Beth's Report:

Book collection: The library will be depositing books with us for withdrawal and resource. They will be on our shelves by December 1st.

Sheridan College has offered to run any of these courses: Discovery I, Discovery II, or the Psychology of Women. Minimum enrollment would be 15 women and we would get a kickback of $3.00 per enrollee. Our responsibility would be to publicize and handle registration. It was decided to participate in this joint venture.

Rape Crisis Centre: Those members who visited the Rape Crisis Centre reported that they were impressed with their operation and some discussion ensued on the manner in which rape victims are dealt with; very supportive, believing and rational options are discussed without pressure and a trained caseworker will visit the victim in her home or accompany her to hospital, police etc. They have agreed to discuss whether they will handle referrals from Peel at their next business collective.

Contacts: Beth reported that an average of 8 - 10 women have been dropping in.

2. Hours of Operation:

It was decided that due to limited volunteer resources our new hours would be:

Monday - Wednesday	1 - 5
Thursday, Friday	1 - 9

Saturday morning hours were discussed but deferred until we have more womanpower.

3. Newsletter:

It was agreed that the newsletter would go out the last week of the month for the following month. Minutes will not be included in the Newsletter. The mail will not be used to distribute the newsletter except to agencies and newspapers on people who are unable to pick up a copy at the Centre.

Contents were discussed, some suggestions were: articles, book reviews, calender of events, jokes.

It was decided that a logo would be designed for future issues.

Karen agreed to co-ordinate the material and Beth agreed to handle the technical end of it.

4. Membership: There are now 41 paid memberships.

5. Programming: A long discussion was held on priorities and allocation of resources. The members were divided between those wanting to deal with issues and action and those wanting to run programs of various types. It was decided that there would be two working groups 1) issues and 2) programs which would assume responsibility for co-ordination, overall approach and implementation. All programs and issues, however, are to be reflective of the goals and attitudes of the Women's Movement, of which we are a part.

Next General Meeting December 3rd, 7.30 at the Brampton Women's Centre.

/dfd/

MINUTES

BRAMPTON WOMEN'S CENTRE DEC. 3, 1975

Chairperson - J. White
Co-Chairperson - D. Ruple

1. GENERAL DISCUSSION:

Logo - Karen Hood is to contact Judy Cooke about designing a logo. Anyone else interested in submitting a design should do so. This logo would be used on letterhead and the first page of the newsletter.

New Brochure - New ideas for an updated brochure should be submitted at the next meeting.

University Women's Club - has offered to donate $150-200 to the BWC for a specific purpose. We will reply that the money will be used for a guest speaker or performers.

Support for 2 briefs - a. Fern Glazier suggested we support Pat Slinger on her quest for gun control. Fern will phone for more information and report next meeting. b. Janet Rogers suggested we support the legal aid brief. She will write a letter on our behalf.

Pottery by Rose Bier - Pottery will be on display in the centre in December. We will receive 10% of items sold.

Christmas Party - Dec. 18 at Julie White's, members only. Bring a bottle and a dish to pass.

Open House for Mall employees - will be held on Dec. 11th from 1-9 PM. Free coffee and cookies. Linda Haugh will have a flyer done for us.

2. BETH'S REPORT:

Contacts - 112 telephone calls and 73 visits.

Sheridan College might be interested in co-sponsoring a "Housewives Speak Out". Beth will check on costs etc.

Volunteers - More volunteers are needed at the centre, especially Thursday and Friday nights.

Rental of Space - Requests to rent the centre have been received. Beth will check the legality of this. We would rent free to women's groups and charge $10. to others.

3. PROGRAM COMMITTEE REPORT:

Women in Transition RAP Group - Jan. 19th.
Library Story Hour - January
Psychiatry Program - Jan. 26th

4. ISSUES COMMITTEE REPORT:

Fern Glazier wrote a letter to the newspaper re the Slavation Army's claim that there is adequate housing for women in Brampton.

Beth Beeley wrote to the Star replying to E. Woolams protesting his remarks about rape victims.

Meeting on Dec. 10th at BWC with the Women's Action Mississauga to discuss Family Planning Services in Peel and how to go about challenging the Board of Health. This is open to anyone interested in this issue.

Next meeting - January 6, 1976 at 7:30 PM at the centre.

A G E N D A

January 6, 1976 Meeting

MINUTES

BETH'S REPORT

CONSTITUTION AND INCORPORATION

REPORT ON FAMILY PLANNING BRIEF —

VOLUNTEERS (Thursday and Friday nights) HOURS

Mother program

PROGRAM COMMITTEE REPORT (next meeting?)
- psychiatry program ↓

ISSUES COMMITTEE REPORT —

FUNDING —

TA FILM

~~EMPATHY TRAINING~~

DATES FOR MEETINGS FOR REST OF YEAR (put in newsletter)

	Wed	Feb 4
LOGO	Thurs	Mar 4
	Mon.	April 5
BROCHURE	Tues.	May 4.
	Wed	June 2